

# **CUMBERLAND COUNTY BOARD OF VOCATIONAL EDUCATION**

3400 College Drive, Vineland, NJ 08360

Board of Education Special Meeting Minutes - September 11, 2018

**I. The Cumberland County Board of Vocational Education held a Special Board Meeting on September 11, 2018 at 6:05 pm, Board Secretary Gene Mercoli, read the following statement as required by law:**

The New Jersey Open Public Meetings law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Cumberland County Board of Vocational Education has caused notice of this meeting to be published by having the date, time and place thereof published in the official newspapers of the Board and posted on school bulletin boards.

- A. President Carlos E. Villar, led the Board in the pledge of allegiance to the flag.

**II. Roll Call**

The following Board members answered in the affirmative to the roll call given by Board Secretary, Gene Mercoli: Carlos Villar, Ruth Hands, Sheila McCann, Scott Groff and John Redden. Also present were: Superintendent Dina Rossi, Ed.D., Board Secretary Gene Mercoli and School District Solicitor Mitch Kizner. Absent: Board Members: Peggy Nicolosi.

**II-A. Swear in New Board of Education Member**

- A. Mrs. Christy DiLeonardo took the Oath of Office.

**III. Recognition of Visitors**

- A. Dr. Rossi offered a general welcome to the audience.

**IV. Special Presentations- None**

**V. Public Comment on Agenda Items Only- None**

**VI. Board of Education Correspondence Received**

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**VIII. Executive Session (N.J.S.A. 10:4-12b)**

- A. Entry into Executive Session
  - 1. Motion by Mr. Groff, seconded by Ms. McCann and approved by a unanimous roll call vote to enter into an closed session part of the meeting at 6:10 pm to discuss topics that the law allows for public exclusion. Specific topic: Personnel, Contracts, Legal Matters.
  
- B. Exit from Executive Session
  - 1. Motion by Mr. Redden, seconded by Ms. McCann and approved by a unanimous roll call vote to return from closed session at 6:51 pm.

**VIIIB. Post Executive Session Action**

- 1. Motion by Mr. Groff, seconded by Mr. Redden and approved by a unanimous roll call vote to approve Dr. Katelyn Skinner's title change from Supervisor of IT/STEM to Assistant Principal effective September 1, 2018 through June 30, 2019, at the salary of \$96,849.00 (prorated).
  
- 2. Motion by Mr. Redden, seconded by Mr. Groff and approved by a unanimous roll call vote to approve the Collective Bargaining Agreement with the Cumberland County Vocational Technical Education Association beginning July 1, 2018 and ending June 30, 2022, authorize retroactive salary payments for those employees affected back to July 1, 2018 and approve submission of the contract and terms to the Public Employer Relations Commission.
  
- 3. Motion by Mrs. DiLeonardo, seconded by Ms. Hands and approved by a unanimous roll call vote to approve Educational First Tours through Mr. David Biaselli to distribute materials and hold Parent Meetings on School Property regarding the tour opportunities offered by this organization. The materials will contain the express notice that the activity is not a school sponsored activity. This approval is in accordance with Board Policies/Regulations 9700 Special Interest Groups, 3230 Outside Activities, 9713 Recruitment by Special Interest Groups and 9720 Solicitations by Vendors. The Superintendent, on behalf of the Board, reserves the right to withdraw this approval at any time.

**IX. Board Secretary's Motions and Resolutions**

- A. Monthly Business, including routine reports, contracts and grants- None

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**B. Contracts, Grants, Other Business**

1. Motion by Ms. McCann, seconded by Mrs. DiLeonardo and approved by a unanimous roll call vote to approve the Annual Statement of Assurance for Lead Water Testing in accordance with N.J.A.C. 6A:26-12.4(d) and the submission to the New Jersey Department of Education.
2. Motion by Mr. Redden, seconded by Mr. Groff and approved by a unanimous roll call vote to New Board Member - The discussion, review and receipt of the Code of Ethics for School Board Members as required under C.178, P.L.2001.
3. Motion by Mrs. DiLeonardo, seconded by Mr. Redden and approved by a unanimous roll call vote to approve the purchase of 2019 Thomas School Bus utilizing the Hunterdon County Educational Services Commission Co-Op Purchasing Award #17-01B in the amount of \$84,012.25.

**X. Superintendent's Motions and Resolutions**

- A. Personnel Recommendations (All hiring is contingent upon the recommendation of the Superintendent, proper certification, the results of the criminal history background investigation and proper verification of previous employment.)
1. Motion by Ms. McCann, seconded by Ms. Hands and approved by a unanimous roll call vote to approve Anthony Barca as part of Rowan University's Clinical Practice Field Experience, for placement with Mr. Tyler Davenport, Physics Teacher, from January 22, 2019 through May 10, 2019.
  2. Motion by Ms. McCann, seconded by Mr. Groff and approved by a unanimous roll call vote to approve Stephanie McGarity as CCMA Instructor for the 2018/2019 Adult Education Program, at the rate of \$35.00 per hour, effective September 11, 2018, pending sufficient enrollment.
  3. Motion by Mr. Groff, seconded by Ms. Hands and approved by a unanimous roll call vote to approve Lauren Sherma's title change from Guidance Counselor to Guidance Counselor- SAC for the 2018-2019 school year. (All previously approved salary and step information remains the same.)

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B. Curriculum and Program Approvals

1. Motion by Ms. McCann, seconded by Ms. Hands and approved by a unanimous roll call vote to approve the submission of the 2017/2018 School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act, for the period of July 1, 2017 through June 30, 2018.

C. Policies and Regulations

1. Motion by Ms. McCann, seconded by Ms. Hands and approved by a unanimous roll call vote to approve the Second Reading of the following Policies and Regulations:
  - a. Regulation 5512 - Harassment, Intimidation, or Bullying- Abolish Regulation
  - b. Policy/Regulation 5561 - Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
  - c. Policy 8561 - Procurement Procedures for School Nutrition Programs (M) (Revised)
  - d. Regulation 5200 - Attendance (Revised)
  - e. Policy 1100 - Organizational Chart (Revised)
  - f. Policy 5514 - Student Use of Vehicles on School Grounds (Revised)
  - g. Policy 8600 - Transportation (Revised)

D. Other

1. Motion by Ms. Hands, seconded by Mr. Groff and approved by a unanimous roll call vote to approve the establishment of the CCTEC PTO, the use of the name Cumberland County Technical Education Center in the title and permission to hold regular meetings for the 2018/2019 school year. This approval does not constitute permission to act as a district representative or to utilize the District Tax ID Number for exemptions. (Policy 9210).

**XI. School District Informational Reports** (listed when provided)

- A. None

**XII. Other Business - NEW and OLD**

- A. Dr. Rossi updated the Board on the Foundation Board upcoming events.

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**XIII. Public Comment**

- A. Nancy Ridgeway, Upper Deerfield - Asked about 601 Bridgeton Avenue and who is paying utility costs.

**XIV. Adjournment**

Motion by Ms. McCann, seconded by Ms. Hands and approved by a unanimous voice vote to adjourn the meeting at 7:10pm.

Respectfully Submitted,



Gene Mercoli  
Board Secretary