

CUMBERLAND COUNTY BOARD OF VOCATIONAL EDUCATION

3400 College Drive, Vineland, NJ 08360

Board of Education Special Meeting Minutes - June 11, 2018

I. The Cumberland County Board of Vocational Education held a Special Board Meeting on June 11, 2018 at 5:00 pm, Board Secretary Gene Mercoli, read the following statement as required by law:

The New Jersey Open Public Meetings law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Cumberland County Board of Vocational Education has caused notice of this meeting to be published by having the date, time and place thereof published in the official newspapers of the Board and posted on school bulletin boards.

- A. President Carlos Villar, led the Board in the pledge of allegiance to the flag.

II. Roll Call

The following Board members answered in the affirmative to the roll call given by Board Secretary, Gene Mercoli: Carlos Villar, Ruth Hands, Sheila McCann, Shelly Schneider, Scott Groff and John Redden. Also present were: Superintendent Dina Rossi Elliott, Ed.D., Board Secretary Gene Mercoli and School District Solicitor Mitch Kizner. Absent: Board Members: Peggy Nicolosi.

III. Executive Session (N.J.S.A. 10:4-12b)

A. Entry into Executive Session

1. Motion by Ms. Hands, seconded by Dr. Schneider and approved by a unanimous roll call vote to enter into an closed session part of the meeting at 5:04 pm to discuss topics that the law allows for public exclusion. Specific topic: Personnel, Contracts, Legal Matters.

B. Exit from Executive Session

1. Motion by Dr. Schneider, seconded by Ms. Hands and approved by a unanimous roll call vote to return from closed session at 6:50 pm.

IIIA. Recess

1. Motion by Ms. Hands, seconded by Ms. McCann and approved by a unanimous roll call vote to enter into a recess at 6:54pm.
2. Motion by Ms. Hands, seconded by Ms. McCann and approved by a unanimous roll call vote to return from recess at 7:00 pm.

IIIB. Post Executive Session Action

1. Motion by Mr. Redden, seconded by Mr. Groff and approved by a roll call vote, with Ms. McCann abstaining, to appoint Triantos and Delp auditing firm for the audit of the June 30, 2018 district financials at the rate of \$26,000.00 and hourly rates as included in the proposal.
2. Motion by Dr. Schneider, seconded by Mr. Redden and approved by a roll call vote, with Ms. McCann abstaining, to affirm the action taken and approve the May, 2018 HIB reports with one case.
3. Motion by Mr. Groff, seconded by Mr. Redden and approved by a roll call vote, with Ms. McCann abstaining, to approve abolishing the position of Director of Culinary Arts/Food Service Coordinator, effective July 1, 2018, due to the restructuring of the culinary department.
4. Motion by Ms. Hands, seconded by Mr. Groff and approved by a roll call vote, with Ms. McCann abstaining, to approve an internal posting for the position of Culinary Arts Instructor, 10 + 1, for the 2018-2019 school year.

IV. Public Comment on Agenda Items Only- None

V. Superintendent's Motions and Resolutions

- A. **Personnel Recommendations** (All hiring is contingent upon the recommendation of the Superintendent, proper certification and the results of the criminal history background investigation.)

1. Motion by Dr. Schneider, seconded by Ms. McCann and approved by a unanimous roll call vote to approve the following teaching staff from September 1, 2018 through June 30, 2019: Note: The below offerings are based upon an expiring collective bargaining contract. Upon settling the contract, the salaries offered shall be re-affirmed

based upon the new contract but in no case will the salary offering be less than what is listed below:

- a. Siobhan Palau, School Nurse – 10 Month, Step 12, Cert 30/BA+15 at the salary of \$66,240.00.
 - b. Anthony DiAntonio, English Teacher, Step 1, Cert/BA at the salary of \$58,765.00.
 - c. Kyle Cerana, Health and Physical Education Teacher, Step 12, BA/MA at the salary of \$66,790.00
 - d. Ashley Vaccaro, Social Studies Teacher, Step 1, BA/MA at the salary of \$59,865.00
 - e. Taylor Heaney, Social Studies Teacher, Step 1, Cert/BA at the salary of \$58,765.00.
 - f. Lauren Sherma, Guidance Counselor, Step 17, BA+15/MA+15 at the salary of \$79,075.00.
 - g. William Briggs, Guidance Counselor, Step 6, BA/MA at the salary of \$61,115.00.
2. Motion by Mr. Redden, seconded by Mr. Groff and approved by a unanimous roll call vote to approve Courtney Myers, Administrative Secretary to the Business Administrator, at the salary of \$42,000.00, beginning July 1, 2018 through June 30, 2019.
 3. Motion by Dr. Schneider, seconded by Ms. McCann and approved by a unanimous roll call vote to approve posting (internal) for CCMA Instructor for the 2018-2019 Adult Programming, pending sufficient enrollment, at a rate of \$35 per hour.
 4. Motion by Mr. Groff, seconded by Dr. Schneider and approved by a unanimous roll call vote to approve the following instructors for the 2018-2019 Adult Program, pending sufficient enrollment, at a rate of \$35 per hour:
 - a. Valerie Leek - CNA Instructor.
 - b. Diane Hill - CNA evaluator.
 - c. Anthony Bermudez - Automotive Technology Instructor

5. Motion by Ms. Hands, seconded by Ms. McCann and approved by a unanimous roll call vote to approve Joy Wood as Director of Adult Education beginning July 1, 2018 through June 30, 2019.
6. Motion by Mr. Groff, seconded by Mr. Redden and approved by a unanimous roll call vote to approve the job description for College and Career Pathways Instructor and to post (internal).
7. Motion by Ms. Hands, seconded by Dr. Schneider and approved by a unanimous roll call vote to approve an internal job posting for Math Instructors from July 1, 2018 through August 15, 2018, for a maximum of 40 hours per instructor, at the contractual hourly rate of \$31.50, to satisfy the Class of 2021's PARCC Algebra I summer remediation course.
8. Motion by Dr. Schneider, seconded by Mr. Groff and approved by a unanimous roll call vote to approve an internal job posting for the following student workers for the summer of 2018. Students will be compensated at the rate of \$10 per hour.
 - a. Custodial
 - b. Computer Technicians

B. Curriculum and Program Approvals

1. Motion by Ms. Hands, seconded by Mr. Redden and approved by a unanimous roll call vote to approve an Articulation Agreement with Atlantic Cape Community College, from July 1, 2018 through June 30, 2019, with our Culinary Program in the areas of Baking and Pastry. Students will receive up to seven credits in the areas of Baking/Pastry and Culinary Arts.
2. Motion by Dr. Schneider, seconded by Mr. Groff and approved by a unanimous roll call vote to approve the 2018/2019 National Honor Society Application and Membership Criteria.

C. Policies and Regulations

1. Motion by Mr. Redden, seconded by Mr. Groff and approved by a unanimous roll call vote to Motion the following policies for second reading:
 - a. Policy 1550/Regulation 1550 - Equal Employment/Anti-Discrimination Practices(Revised)
 - b. Policy 2431 - Athletic Competition (Revised)
 - c. Regulation 2431.2 - Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (Revised)
 - d. Policy 2431.8 - Varsity Letters for Interscholastic Extracurricular Activities (New)
 - e. Policy 5350/Regulation 5350 - Student Suicide Prevention (Revised)
 - f. Policy 5533 - Student Smoking (Revised)
 - g. Policy 5535 - Passive Breath Alcohol Sensor Device (Revised)
 - h. Policy 5561/Regulation 5561 - Use of Physical Restraint and seclusion Techniques for Students with Disabilities (Revised)
 - i. Policy 8462 - Reporting Potentially Missing or Abused Children (Revised)
 - j. Policy 8561 - Procurement Procedures for School Nutrition Programs (New)
 - k. Policy 6150.1 - Educational Fees (Revised)
 - l. Policy 5111.2 - Admission- Adult Students (New)
 - m. Regulation 2412 - Home Instruction Due to Health Care (Revised)
 - n. Policy 5440 - Honoring Student Achievement (Revised)

D. Other

1. Motion by Dr. Schneider, seconded by Ms.McCann and approved by a unanimous roll call vote to approve the acceptance and submission of the 18-19 Perkins Post Secondary grant as attached in the anticipated amount of \$84,647.00.

VI. Public Comment - None

VII. Adjournment

Motion by Dr. Schneider, seconded by Ms. McCann and approved by a unanimous voice vote to adjourn the meeting at 7:15pm.

Respectfully Submitted,



Gene Mercoli
Board Secretary