

# CUMBERLAND COUNTY BOARD OF VOCATIONAL EDUCATION

3400 College Drive, Vineland, NJ 08360

Board of Education Special Meeting Minutes - August 6, 2018

- I. The Cumberland County Board of Vocational Education held a Special Board Meeting on August 6, 2018 at 6:02 pm, Acting Board Secretary Megan Duffield, read the following statement as required by law:**

The New Jersey Open Public Meetings law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Cumberland County Board of Vocational Education has caused notice of this meeting to be published by having the date, time and place thereof published in the official newspapers of the Board and posted on school bulletin boards.

- A. Vice- President Ruth Hands, led the Board in the pledge of allegiance to the flag.

**II. Roll Call**

The following Board members answered in the affirmative to the roll call given by Acting Board Secretary, Megan Duffield: Ruth Hands, Sheila McCann (via conference call), Scott Groff and John Redden. Also present were: Superintendent Dina Rossi Elliott, Ed.D., Acting Board Secretary Megan Duffield and School District Solicitor Mitch Kizner. Absent: Board Members: Peggy Nicolosi and Carlos Villar, Board Secretary, Gene Mercoli.

**III. Recognition of Visitors- None**

**IV. Special Presentations- None**

**V. Public Comment on Agenda Items Only- None**

**VI. Board of Education Correspondence Received - None**

**VII. Board Secretary's Motions and Resolutions**

Motion by Mr. Groff, seconded by Mr. Redden and approved by a unanimous roll call vote to approve B1.

- A. None  
B. Contracts, Grants, Other Business

1. Approve the submission of the 18-19 Perkins Post-Secondary Grant in the amount of \$84,647.

### **VIII. Superintendent's Motions and Resolutions**

- A. **Personnel Recommendations** (All hiring is contingent upon the recommendation of the Superintendent, proper certification and the results of the criminal history background investigation.)
  1. Motion by Mr. Redden, seconded by Mr. Groff and approved by a unanimous roll call vote to approve Mr. Mario Olsen as the district Anti-Bullying Coordinator for the 2018/2019 school year.
  2. Motion by Mr. Redden, seconded by Mr. Groff and approved by a unanimous roll call vote to approve Mrs. Christina Ferus, School Psychologist, as the school Anti-Bullying Specialist for the 2018/2019 school year, at the rate of \$2,150.00.
  3. Motion by Mr. Redden, seconded by Mr. Groff and approved by a unanimous roll call vote to approve the following teaching staff from October 1, 2018 through June 30, 2019: *Note: The below offerings are based upon an expiring collective bargaining contract. Upon settling the contract, the salaries offered shall be re-affirmed based upon the new contract but in no case will the salary offering be less than what is listed below:*
    - a. Daniel Caregnato, Law Enforcement Teacher, Step 15, Cert+30/BA+15 at the salary of \$72,990.00 (prorated).
    - b. Lisvette Dominguez, Spanish Teacher, Step 15, Cert/BA at the salary of \$72,440.00 (prorated).
    - c. Lauren Muffley, Guidance Counselor, Step 2, BA/MA at the salary of \$60,115.00 (prorated).
  4. Motion by Mr. Groff, seconded by Mr. Redden and approved by a unanimous roll call vote to approve Christopher Scaruzzi, Automotive Technology Instructor, Step 12, Prov/BA at the salary \$64,690.00, effective September 1, 2018 through June 30, 2019.

**Cumberland County Board of Vocational Education**  
Board of Education Special Meeting Minutes - August 6, 2018

---

5. Motion by Ms. McCann, seconded by Mr. Redden and approved by a unanimous roll call vote to approve Joy Wood as a Substitute School Nurse for the 2018/2019 School Year.
6. Motion by Mr. Groff, seconded by Mr. Redden and approved by a unanimous roll call vote to approve posting (internal) for an Adult Education Evening Office Assistant at the hourly rate of \$18.00, for Fall and Spring Adult Classes. Hours will be Monday - Thursday for 4 hours per evening.
7. Motion by Mr. Redden, seconded by Mr. Groff and approved by a unanimous roll call vote to approve the following teachers for EdConnect Training to new staff, not to exceed 12 hours each, to be paid at the contractual hourly rate:
  - a. Sarah Bernhardt
  - b. Erin Tietjen

B. Curriculum and Program Approvals

C. Policies and Regulations

1. Motion by Mr. Redden, seconded by Mr. Groff and approved by a unanimous roll call vote to approve the Second Reading of the following policies and regulations:
  - a. Policy/Regulation 1613 - Disclosure and Review of Applicant's Employment History
  - b. Policy 5512 (Revised)- Harassment, Intimidation and Bullying (HIB)

D. Other

1. Motion by Mr. Groff, seconded by Mr. Redden and approved by a unanimous roll call vote to approve the revised Staff Handbook and Student Handbook for the 2018/2019 school year.

**IX. School District Informational Reports- None**

**X. Other Business - NEW and OLD**

- A. None

**Cumberland County Board of Vocational Education**  
Board of Education Special Meeting Minutes - August 6, 2018

---

**XI. Executive Session (N.J.S.A. 10:4-12b)- None**

**XII. Post Executive Session Possible Action- None**

**XIII. Public Comment - None**

**XIV. Adjournment**

Motion by Mr. Redden, seconded by Mr. Groff and approved by a unanimous voice vote to adjourn the meeting at 6:15pm.

Respectfully Submitted,



---

Megan Duffield  
Acting Board Secretary